



*FTA Communications have a new look! Moving forward, you can expect to receive information and updates through GovDelivery.*

## Payment Instruction Changes

On August 30th, 2021, payments made to and from the Fiscal Transfer Agent (FTA) for the Small Business Administration's (SBA) 7a loan guarantee program will transition from Colson Services Corp. to Guidehouse.

Guidehouse has elected Wells Fargo Bank N.A. (Wells Fargo) as a banking partner to administer and provide banking logistics for the FTA on behalf of SBA. As a result, FTA bank account information will change, and thus, payment remittance instructions must change accordingly.

This notice covers changes in transaction information for payments to and from the FTA and all related changes to investor statements and payee correspondence.

### **Payment to the FTA:**

#### **1) Wire or ACH**

Name and address information for wire and ACH payment only is as follows:

**Bank Name:** Wells Fargo Bank N.A.

**Bank Address:** 420 Montgomery Street, San Francisco, CA 94104

**Beneficiary Name:** Guidehouse

**Beneficiary Address:** 685 Third Avenue, 14th Floor Suite 1400, New York, NY 10017

Addresses for check remittance are provided in section 2.

The account name, number, routing/ABA number and required memo text is provided below. The payment type column specifies which types of payments ought to be directed to which accounts.

<b>Payment Type</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Routing Number</b>	<b>Text</b>
1502 Principal and Interest, Late Penalty Fees, SBA Guarantee Fee, Prepayment Penalty	7a Collections	7253190172	121000248	Bank name & payment information

for the SBA Guarantee Fee, CARES Act Funds				
Payoffs, Prepayments, Repurchases, Prepayment Penalty for Secondary Market Loans, Transfer Fees	7a Payoffs	7253190214	121000248	GP #, Bank Name, and Principle and Interest Breakdown
Settlement Proceeds	7a Settlements	7253190206	121000248	Not required

## 2) Check

- Pay to the order of *SBA 7a FTA*
- In the memo field, include the SBA Loan Number(s) to which the check payment corresponds
- Send checks to the corresponding lockbox(s):

### **SBA Checks: SBA 7a FTA Collections**

Lockbox #: 856509

#### **Payment Address:**

SBA 7a FTA Collections

P.O. Box 856509

Minneapolis, MN 55485-6509

#### **Overnight Address:**

Lockbox Services 856509

SBA 7a FTA Collections

1801 Parkview Drive 1st Floor

Shoreview, MN 55126

**NOTE:** Checks arriving by standard mail must be addressed to the P.O. Box provided. Overnight mail must be addressed to the street address provided. Overnight mail sent to the P.O. Box will be rejected.

#### **Payment from the FTA:**

### 1) Wire

Wire payments from the FTA will originate from the following accounts:

Account Name	Account Number	Routing Number	Payment Type
7a Payoffs	7253190214	121000248	P&I, Payoffs, Reconciliations
7a Settlements	7253190206	121000248	Proceeds of Sale and Related Fees

## 2) Check

Check payments emanating from the FTA will arrive in Wells Fargo branded envelopes and will feature Wells Fargo formatting and security standards.

## 3) Statements

Investor statements and all other FTA payment correspondence including but not limited to Cover Letters, Notices and Transcripts, will no longer reference Colson Services Corp. and may contain modest improvements to formatting and design.

**NOTE:** Investor statements and all other FTA payment correspondence delivered through postal mail will arrive in a different envelope and potentially on a different date than the physical check the document speaks to.

Investor statements and all other FTA correspondence which is remitted electronically will be transmitted from one of the (11) following SBA.gov email addresses:

Purpose	SBA Email Address	No Reply
Electronic Statements	<a href="mailto:Estatements@SBA.gov">Estatements@SBA.gov</a>	X
Cash Processing/1502 Reporting	<a href="mailto:1502@SBA.gov">1502@SBA.gov</a>	
Customer Service	<a href="mailto:FTA@SBA.gov">FTA@SBA.gov</a>	
Late Penalties	<a href="mailto:LatePenalty@SBA.gov">LatePenalty@SBA.gov</a>	
Settlement Express *	<a href="mailto:SettlementExpress@SBA.gov">SettlementExpress@SBA.gov</a>	
Prepayments or Lender Repurchases	<a href="mailto:10DayNotice@SBA.gov">10DayNotice@SBA.gov</a>	
Industry Outreach	<a href="mailto:FTA-NoReply@SBA.gov">FTA-NoReply@SBA.gov</a>	X
Loan Reporting Discrepancies	<a href="mailto:DiscrepancyLTR@SBA.gov">DiscrepancyLTR@SBA.gov</a>	
Tax Certification	<a href="mailto:FTATax@SBA.gov">FTATax@SBA.gov</a>	
SBA Repurchase	<a href="mailto:SBADemands@SBA.gov">SBADemands@SBA.gov</a>	
PSU Online Inquiries	<a href="mailto:PSUOnline@SBA.gov">PSUOnline@SBA.gov</a>	

**\*Please note:** [SettleExpress@SBA.gov](mailto:SettleExpress@SBA.gov) was previously provided as the SBA Email Address for Settlement Express. The address still remains available to receive incoming mail, but moving forward the FTA will be using [SettlementExpress@SBA.gov](mailto:SettlementExpress@SBA.gov).

No FTA form or document will be sent in connection with, or in response to, a payment made or received by the FTA from any email address not listed herein.

Please direct questions regarding these or other FTA-transition related matters to [FTA@SBA.gov](mailto:FTA@SBA.gov).